

**OTTAWA AREA INTERGROUP OF ALCOHOLICS ANONYMOUS**  
**General Meeting Minutes for July 12, 2006**

The meeting opened with a moment of silence and the Serenity Prayer. Dan M. read the Twelve Traditions.

**Welcome:** The Chair welcomed all members in attendance.

**Voting Members:** 30

**Non-voting Members:** 3

**Board Members:** Michael C., John S., Chris M., George S., John W., Paul B., Doris M.

**Agenda and Minutes:**

On a motion by Frank K., seconded by Steve H., the agenda was accepted as amended. The amendments to the agenda were:

- change item #2—review and acceptance of March /06 minutes to review and acceptance of June /06 minutes
- New Business: add ... (a) Diane Burns—pay increase and (b) Obituaries on web page
- amend 'Coffee & Set-up' to — Frank K..

On motion by Ray L., seconded by Earl M., the General Meeting Minutes for June 14, 2006 were approved as amended. The amendments to the minutes were:

- The third item in the Chair's report was amended to clarify that once the minutes for December 2005's executive meeting "have been added to the minute book for 2005, the year's documents can be forwarded to the auditor", rather than saying the year can be closed.
- The fifth item in the Treasurer's report was clarified to read as: "Group/Individual contributions were \$1,574 for the month of May."

**Reports:**

**Chair:** Michael C.

- Attended the Fall Conference organizing meeting: all speakers and panel members are have been booked; 68 conference tickets have already been sold; reps are encouraged to start talking up the Fall Conference at their groups.

**Vice-Chair:** John S.

- John has written a letter to General Service Office (GSO) in New York concerning our troubles with ordering items and GSO making errors on our accounts. He has not received a reply so far.
- The auditor now has our records for fiscal year 2005.

**Treasurer:** Chris M.

- Presented the statement of receipts and disbursements for the month ended June 30, 2006.
- Noted that receipts and disbursements are on track at this point, half-way through our fiscal year.
- Noted that while "Literature" is our greatest area of spending, the funds are not gone—they have been converted into an inventory of literature and medallions. The sale of this inventory returns the funds as revenue.

- Chris noted that the Springathon and Alkathon have both produced successful events that also generated funds for Intergroup. The Springathon produced \$2,030.73 over and above the organizing funds that were advanced to it.

**Literature Coordinator:** George S.

- An inventory was taken on June 24, 2006. Based on that inventory, an order was placed for more literature from New York and more medallions.
- New meetings lists have arrived.

**Newsletter:** John W.

- Birthday dates seemed to be lost in transmittal via e-mail. John will try to find out why.
- Be sure to notify the newsletter editor and the webmaster if there are any changes to the information about your meeting. He'll announce the change in the newsletter and it can be posted on the website.

**TAS:** Maureen C. In Maureen's absence, Michael C. reported:

- Generally there are 12 openings on the volunteer schedule for telephone answering. These openings are mostly on the weekends.
- If your group has a commitment, please be sure to keep the commitment or let the TAS coordinator know if you cannot
- There are about seven openings on the after-hours volunteer list. A position as an after-hours volunteer means being listed as the volunteer two nights a month, starting at 10pm.

**Webmaster:** Paul B.

- A volunteer is needed to help answer requests for help that are received via e-mail on our website. There are about five e-mails per week. Currently, George S. looks after the e-mails, but having someone to share the task would mean that if one of them went on holidays, there would still be someone to monitor the e-mail in-box.
- Todd H. volunteered.

**Secretary:** Doris M.

- Thanked members for making positive comments about the minutes.

**Archives Committee:**

Dan McD. submitted his report:

"1. A Successful Canada Day open Meeting was held on July 1, 2006. Although attendance was sparse (N=20), the 7th tradition was generous (N=\$ 85.00). Expenses were \$12.97, with material left over for the Archives' Barbeque on August 15, 2006.

2. Archivist researched the minutes of the Area Assemblies on the closing of the support office of the Ontario Provincial Committee (OPC) on March 15, 1990. The Archives Chair will be approaching the Greater Toronto Area Archives for the return of the Ottawa archival material and possibly some portion of the revenue they received from OPC.

3. The family of Gus Kurus has donated all of his AA material to Ottawa AA archives. This is our largest acquisition since we received the original material from Bob Easby and the tape collection from Bernie Day.

4. The treasurer's report shows a balance of \$1,601.54 as of July 10, 2006. This will carry us through until we receive income from the 4th Annual Longtimer's Luncheon on November 18, 2006. Monthly rentals are \$336.43 for room, higher speed internet and air conditioner — 4 x \$ 336.43 = \$1,345.72.

5. Additional volunteers are required for sorting, cataloguing, and especially typing. Leave your name at the Intergroup office or telephone Dan McD. at 613-231-2147.

Dan McDade  
Ottawa AA Archivist"

**Old Business:** none

**New Business:**

a) Diane Burns: pay increase

Michael C. proposed on behalf of Intergroup's executive that we offer Diane Burns, our office assistant, a pay increase of \$.75/hour. Diane is very efficient and has reduced the number of hours required to do her work. Her efficiency saves us salary expenses. If this \$.75/hour increase is accepted, her wages would increase from \$17.00/hour to \$17.75/per hour.

A motion that this amount of increase be accepted was put forth. After some discussion, the motion was withdrawn and replaced with the following:

Moved by Earl M., seconded by Frank K., that the wages of our office assistant, Diane Burns, be increased by \$1.00/hour so that her pay rate will change from \$17.00/hour to \$18.00/hour.

Carried. No opposing votes.

b) Obituaries on the web?

The webmaster, Paul B., asked if groups would like to see obituary items posted on our website. The announcement would contain much the same information as usually accompanies a death announcement in the newspaper. The deceased member's group or close friends would be the ones to gather and compose the information that would go on the web, with contributions from the family. Permission of the family would be obtained prior to putting the information on our website.

Response was uncertain about this idea. While distribution of our newsletter is limited to AA groups and members, we have no restriction on access to our website.

The suggestion was made that we take this matter back to our groups, however some members felt that the assembled reps could decide during this meeting. A motion was put to the floor (moved by Fred, seconded by Lorenzo) that the assembled members decide on this issue now. The motion was defeated.

Earl M. moved, seconded by Jim T. that we discuss with our groups whether or not to post obituary notices on our website. Motion carried.

**Coffee and Set-up** next month: Steve H.

**Clean Up** tonight: all.

**Adjournment:**

On motion by Lorenzo, seconded by Brian D., the meeting adjourned at 7:55 p.m., closing with the Responsibility Pledge and Lord's Prayer.

**Next Intergroup Meeting will be held on Wednesday, Wednesday, August 9, 2006  
at 7:00 p.m. at the Bronson Centre**